



BOARD OF DIRECTORS MEETING
November 17, 2021 5PM
Via Zoom

MINUTES

I. CALL TO ORDER

The meeting was called to order at 5:05PM

Directors Present: Anne Blakey, Josh Williams and Steve Werth

Also Present: Teleos Manager, Cathy Baldwin

Board Quorum Present

II. ELECTION OF OFFICERS

The Bylaws outline the Board to elect officers. After discussion by all three Board members, a motion was duly made by Steve Werth for Anne Blakey to be President, second by Josh Williams, motion passed by unanimous decision. The remainder of the Board will be Board Members.

III. DISCUSSION OF INTEREST-BEARING ACCOUNT FOR RESERVE FUNDS

After discussion by all three Board members, there is agreement to look into investment vehicle to make some interest on reserve funds. Board has requested for Cathy Baldwin to work with the bank on different account types. Decision on account will be done via email when the research is completed.

IV. COMMITTEES

Cathy Baldwin presented the idea of developing Committee Charters for all committees for Todd Creek. Is good practice for governance and helps Board to meet their commitments. Charter would include Mission Statement, Powers and Authority, Composition, Roles and Responsibilities and Decision Making. Board has agreed to start with charters for the Parks and Social Committees. Manager to draft documents and forward to Board. After the two committee charters are done will resume discussion of charter for Design Review Committee.

Board discussed having a Board member on all committees. They will not head the committee but be a part of them. Josh Williams will join the Parks Committee and Steve Werth will join the Social and Design Review Committees.

V. MISCELLANEOUS
NEWSLETTER

After discussion, Board agreed to have quarterly communication via email. It will include seasonal items and any current issues.

SIGNAGE IN OUTLOTS

Several homeowners have reported heavy equipment going through outlot J and K. After discussion, Board agreed to have manager get cost to install posts (painted white) with chains across that would be locked. Posts would be for east end of J, west end of J, east end of K, west end of L, east end of M.

CLEANUP OF OUTLOT N

Add to spring clean-up when trees are trimmed.

VI. ACTION ITEMS FOR MANAGER

To be generated from meeting minutes and reviewed by the Board President.

V. Adjournment

Meeting adjourned at 6:20PM

Respectfully submitted,

By: _____
President

Or By: _____
Secretary